

Bylaws of ND Appaloosa Horse Club

Bylaws adopted January 14, 2012

Revised February 21, 2026

ARTICLE I: Purpose:

To promote the Appaloosa horse at the regional level, cooperate with and aid in every way the ApHC, and to abide by the Rules and Regulations printed in the current Official Handbook of the Appaloosa Horse Club.

ARTICLE II: Members

Section 1. There may be two classifications of members: individual and family. Membership dues are \$ 20 single and \$25 per family membership (includes youth through age 18) annually. Due on January 1. Points earned prior to payment of membership dues will not be counted toward year-end awards. (Individual adult members shall be defined as 19 years of age and over; individual youth members are defined as being 18 years of age and under on January 1 of the current year; family members are defined as parents/guardians and their children having not reached 19 years of age on January 1 of the current year and living in the same home.)

Section 2. Voting rights. All paid members above the age of 18 in good standing with the North Dakota Appaloosa Horse Club shall have the right to cast votes on any subject at any membership meeting. Individual memberships are entitled to one vote; family memberships are entitled to two votes.

Section 3. Non-Transferable Membership. The membership in this club is non-transferable. Any attempt to transfer shall immediately void the membership and relieve the club of any obligation to refund any dues paid.

Section 4. Due Process

1. Those members abusing or misusing their privileges of membership will have their memberships revoked after an appropriate hearing of the club's Board of Directors.
2. Membership may be terminated for the following reasons: a) Resignation of the member. b) Default in the payment of dues or other monies owed to the North

Dakota Appaloosa Horse Club c) An egregious act has been committed against officers, directors or other members of North Dakota Appaloosa Horse Club.

3. Suspension or revocation for valid cause after an appropriate hearing to the Board of Directors, giving the member involved notice of said hearing and opportunity to be heard.

Section 5. Reinstatement. Members may, upon application, be reinstated at the discretion of the Board of Directors.

Section 6. Members are expected to serve on such committees, panels or work groups as necessary to support the club in its functions.

Section 7. Year-end awards. All paid members of North Dakota Appaloosa Horse Club are eligible to earn year-end awards presented by the club. This includes representing North Dakota Appaloosa Horse Club at the World Championship Appaloosa Show as recorded in the club's point system. The owner(s) on the registration papers must be members of the NDAppHC in order for the points to be counted for year-end awards.

Section 8. Non-Sufficient Funds Check Policy: All NSF checks will automatically be redeposited. A \$30.00 returned check charge will apply. Member will not be allowed to participate at a North Dakota approved event until check is made honorable. If member does not make check honorable, information may be presented to ApHC for disciplinary action.

ARTICLE III: Meeting of Members

Section 1. Annual Meeting. An annual meeting of the members shall be held, as determined and approved by the Board of Directors, for the purpose of receiving annual reports relating to the activities of the North Dakota Appaloosa Horse Club and for the transactions of such other business as may come before the meeting.

Section 2. Special Meeting. Special meetings of the members may be called by the President, the Board of Directors, or not less than two-tenths of the members having the right to vote at such a meeting.

Section 3. Notice of Meeting. Written notice stating the place, day and hour of any meeting of members shall be delivered either by mail, email, telephone, or posted on the website of the North Dakota Appaloosa Horse Club, not less than 7 days before the date of such

meeting, by or at the direction of the President, or the Secretary, or the Board of Directors. In the case of a special meeting or when required by statute or by these Bylaws, the purpose or purposes for which the meeting is called shall be stated in the notice.

Section 4. Quorum:

1. A majority of the number of directors of the North Dakota Appaloosa Horse Club shall constitute a quorum for the transaction of business at any meeting of the Board.
2. Those members present at any annual or special meetings of the members shall constitute a quorum at such meeting.

Section 5. Voting Rights. At any special or annual meeting of members, a member entitled to vote may vote only in person and not by proxy.

Section 6. Manner of Acting. A majority of the votes entitled to be cast on a matter to be voted upon by the members present at a meeting at which a quorum is present shall be necessary for the adoption thereof unless a greater proportion is required by law or these bylaws.

ARTICLE IV: Board of Directors/Election

Section 1. Board. The Board of Directors shall consist of at least five but not more than seven directors whose terms shall be three years.

Section 2. Election. At the annual meeting of the members, elections shall be held for Directors whose terms have expired. The affairs of the club shall be managed by its Board of Directors. From the entire elected Board, the members may vote their preferences for President, Vice-President, Secretary and Treasurer. Only one Board member or Officer may be elected from the same family.

Section 3. Vacancies. In the event of death, written resignation or refusal to serve on the Board, these vacancies shall be filled by the membership. Should any member of the Board be absent from three regularly scheduled Board meetings during the fiscal year of this club without just reason accepted by the Board, the position may be declared vacant on a majority vote of the Directors present. The unexpired term of such a vacancy will be filled through election by the membership at the next scheduled business meeting.

ARTICLE V: Board of Directors/General Powers

Section 1. General Powers. The Board of Directors shall define the policies of the North Dakota Appaloosa Horse Club and shall have administrative directions and management of this association.

Section 2. Number and Tenure. The Board of Directors shall have at least five members and no more than seven members each serving a three-year term. Elections will be held annually for the directors whose terms have expired.

Section 3. Officers. The President, Vice-President, Secretary, and Treasurer shall be chosen from members of the Board, guided by the preferences of the membership, all being one-year terms.

ARTICLE VI: Officers.

Section 1. President. The President shall be the chief officer of the organization, preside at all meetings, have general and active management of the organization, and see that the resolutions of the members are enacted.

Section 2. Vice-President. The Vice-President shall, in the absence of the President, perform the duties of and have the same powers as the President.

Section 3. Secretary. The Secretary shall attend and record the proceedings of all meetings, provide prior notice of meetings to be held, and other duties as requested. It is the responsibility of each member to keep the Secretary informed of any address change.

Section 4. Treasurer. The Treasurer shall have custody of corporation funds, keeping a detailed and accurate account of all transactions and monies, and shall see to the appropriate depositing of funds in the corporation's designated bank account. The Treasurer shall disperse corporation funds as directed by the Board and shall provide a financial report at all meetings of the membership. Any paid member may request a list of transactions from the Treasurer.

Section 5. Director. The Director shall represent the general membership at Board meetings and may help with special projects undertaken by the club.

In addition to these By-laws, a current and detailed description of the duties of each officer is to be maintained and appended (See Appendix A).

ARTICLE VII: Committees.

Section 1. Committees. The board of directors may designate committees or special members to carry out the duties of the organization. Directors shall serve as the chairs of the committees. The members of a committee shall be members in good standing of the club. The Committee Chair (or designated representative) shall maintain records of their activities and provide reports to the membership at meetings.

At its discretion, the organization may establish, but is not limited to, the following committees:

- a. Annual Meeting Committee
- b. Show Committee
- c. Publicity Committee
- d. Partnership Program Committee
- e. Fundraising Committee

In addition to these By-laws, a current and detailed description of the duties of each committee is to be maintained and appended (See Appendix B).

Section 2. Term of Committee. The term for any position or committee member is one year, unless the committee is terminated sooner.

ARTICLE VIII: Awards.

Section 1. Point Keeper. The club may provide a point system for all horses in the various show categories. All high point winners are to be presented year-end certificates or awards at an awards banquet and/or annual meeting. The point keeper will keep accurate tabulations of the points and will handle the World Championship Appaloosa Show qualifying bids. Points earned prior to payment of membership dues will not be counted toward year-end awards. The horse/exhibitor must show in the class in at least two approved shows to be eligible for year-end awards.

Section 2. The year-end point system. The class winner will receive one (1) point for each horse shown in the class with a maximum of nine (9) points awarded. Each subsequent

placing will receive one less point down to the last horse placed. Grand champions will receive one more point than any other horse in its sex division. Reserve champion will receive as many points as any other horse in its sex division except for the grand champion. Year-end high point awards will be given for classes held in NDAPHC approved shows and reviewed each year at the annual meeting:

Section 3. Friend of the North Dakota Appaloosa Horse Club. A Friend of the North Dakota Appaloosa Horse Club award will be given at the suggestion of the Board of Directors. The award will recognize individuals who have made a significant contribution to the club or the Appaloosa breed.

Section 4. Show Approval. All shows held within the state that meet the club's requirements will be approved for points. Out of state shows may be approved for points upon a vote of the membership.

Section 5. North Dakota Born or Bred Award. The ND Born or Bred Award is awarded to the horse accumulating the most halter and performance points in open classes in a given year. The horse must be nominated prior to the first show, and the owner must pay a nomination fee of \$20. The sire or dam of the nominated horse must have been bred in North Dakota or the nominated horse must have been born in North Dakota. Any age horse is eligible but only open classes count. The horse must enter both halter and performance classes. The owner must be a NDAPHC member but does not have to reside in North Dakota.

Section 6. Partnership Program. The club will sponsor a riding program where members can log their riding hours in return for premium awards.

ARTICLE IX: Conduct and Order of Business

Section 1. Conduct. Except as required by statute or as otherwise provided in these Bylaws, all meetings of the members, Board of Directors and Committees shall be in accordance with Roberts Rules of Order.

Section 2. Order of Precedence. Any Officer of the Club may call a meeting to order and may act as Chairman of such meeting, precedence being given as follows: President, First Vice-President, Second Vice-President, Secretary, and Treasurer. In the absence of all such Officers, members present may elect a Chairman. The Secretary of the Club shall act as

the Secretary of all meetings of the members, but in the absence of the Secretary, the President may appoint any person to act as Secretary of the meeting.

Section 3. Order of Business. Order of business of the membership meeting shall be as follows:

1. Roll call of Directors and Officers and noting of absentees.
2. Reading and approval of minutes of previous meeting.
3. Treasurer's report on all receipts and disbursements since previous meeting.
4. Acting on new membership applications.
5. Approval of bills, communications, etc.
6. Reports of committees.
7. Unfinished/Old business.
8. New business.
9. Elections of Directors (any vacancies as well as the annual elections)
10. Being no other business, adjournment.

ARTICLE X. Indemnification.

Section 1. Each Director, Officer and committeeman of said Club shall be indemnified by the Club against all costs, expenses and liabilities reasonably incurred by him or her in connection with, or resulting from any action, suit or proceeding to which he or she may be made a party by reason of his or her being or having been a Director, Officer, or committeeman of the Club, except in relation to matters which shall have been occasioned by the willful misconduct or dishonesty of such Officer, Director or Committeeman. The foregoing rights shall be in addition to any other rights to which such Director, Officer or committeeman may be entitled as a matter of law.

ARTICLE XI. Communication.

Section 1. Communication. Information for and about the club, events, meetings, and other club activities will be provided through electronic communication. The communication may not be used to embarrass, contest or oppose any action of the ApHC staff or Board of Directors at any time, and may not use a disclaimer to any editorial

material that in any way fails to promote or cooperate with the ApHC Articles, Bylaws and Rules.

Appendix A

Duties of Officers

1. The duties of the President shall be as follows:

- Supervise the affairs and activities of this organization to be sure that things get done.
- Represent the organization within the community and encourage interaction with other clubs and horse-related organizations.
- Preside and maintain order at all meetings, including setting agendas.
- Supervise and assist the officers in the performance of their duties. Help where needed.
- Distribute information received that might be of interest to other directors or members.
- Announce projects to the public.
- Answer correspondence addressed to him/her promptly and correspond with regional clubs and publications.
- Write articles for newsletters if needed.
- Establish a personal acquaintance with all members.

2. The duties of the Vice-President shall be as follows:

- Perform the duties of the President in his/her absence at meetings or whenever necessary.

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- Serve as ex-officio member of all project areas.
- Provide assistance to other directors in project programming.
- Provide encouragement and assistance for project participation.

3. The duties of the Secretary shall be as follows:

- Keep records of correspondence of the organization, complete and submit regional club reports, and communicate with regional clubs.
- Keep minutes of the meetings.
- Maintain attendance records at meetings.
- Maintain the calendar.
- Keep record of membership names, ages, and dates of joining the club.
- Maintain the club website.

4. The duties of the Treasurer shall be as follows:

- Assist in maintaining good financial structure.
- Report on the financial status of the organization at each meeting.
- Keep records on money owed by or to the organization.
- Prepare an annual financial report prior to the annual meeting.
- Maintain supplies for the proper functioning of the organization.

5. The duties of a Director shall be as follows:

- Represent the general membership at Board meetings.
- Provide input to the Board on projects or programs that will benefit the general membership.
- Chair one of the working committees.
- Report the activity of their assigned committee to the board and provide an update to the reporter.

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Appendix B

Duties of the Committees

1. The duties of the Annual Meeting Committee are as follows:
 - Determine the location and time for the annual meeting.
 - Order the year-end awards.
 - Organize the Silent Auction or other fundraising event at the meeting.
 - Arrange meals or an appropriate dining location.
 - Promote the meeting.
2. The duties of the Show Committee are as follows:
 - Determine the location and time for the show.
 - Obtain approval from board of directors.
 - Order or arrange for the awards.
 - Obtain a show secretary and show approval.
 - Arrange for appropriate show personnel.
 - Promote the show.
3. The duties of the Partnership Program Committee are as follows:
 - Determine the riding hours and awards.
 - Provide registration materials and information.
 - Collect participant riding logs annually and calculate awards.
 - Prepare awards for annual meeting.
4. The duties of the Fundraising Committee are as follows:
 - Responsible for planning, coordinating, and implementing all fundraising activities in support of the programs and publications of the Division.
 - Work with Publicity Committee for promotion.
5. The duties of the Publicity Committee are as follows:

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- Responsible for planning, coordinating, and implementing all publicity in support of the club. Social media management: posting photos from events, sharing reminders, and responding to comments or direct messages.
- Responsible for event promotion.